

SIREN CREATIVE

Corporate & Company Booking Information

Erika Armstrong trading as Siren Creative
Sole Trader (United Kingdom)

www.sirencreative.co.uk

info@sirentcreative.co.uk

Phone: 07344 533 959



About Our Corporate Service

Siren Creative specialises in high-quality, realistic airbrush and stencil temporary tattoos for corporate events, brand activations, trade shows, company parties and private functions. We have previously worked with major brands including Coca-Cola (New Zealand) and Harley-Davidson, as well as the International Tattoo Expo in Australia and New Zealand. The service has consistently proved popular, fun and highly engaging.

Space Requirements

- Standard set-up without photo booth: 3 m × 3 m
- Set-up with photo booth: 6 m × 3 m
- Additional space may be required for high-volume or large-scale events.

This will be confirmed in your quotation based on expected guest numbers and staffing levels.

Power & Access

We require:

- Access to a standard power supply
- Site access 1–2 hours prior to the official start of the event for set-up

What is Included

- Professional artist time and agreed number of staff
- All equipment and consumables required for the temporary tattoos
- Standard flash / pre-designed designs
- Set-up and pack-down
- Public liability insurance certificate
- Basic aftercare information for guests

Fees, exact staffing numbers and final package details are provided in the formal quotation issued to your company.



What is Not Included (unless otherwise agreed in writing)

- Travel or accommodation costs outside the quoted area
- Extra staff beyond the number stated in the quotation
- Complex custom artwork or logo designs (these are quoted separately)
- Tables, chairs, flooring or tentage (unless supplied by arrangement)
- Power extension leads or generators

Custom Designs & Logos

We are happy to create custom designs or incorporate company logos. These are quoted on a case-by-case basis and will be clearly itemised in your quotation.

Client Responsibilities

The client is responsible for:

- Providing a suitable, dry, level and safe working space of the agreed size
- Ensuring a working power supply is available at the agreed location
- Managing guest flow or queuing if required by the venue
- Advising us in advance of any site-specific rules, restrictions or health & safety requirements

Age & Consent Policy

- We do not provide the service for children under 6 years of age.
- Parental or guardian consent may be required for younger guests (details confirmed at booking).
- We reserve the right to refuse service if we consider it unsuitable for any reason.

Health, Safety & Hygiene

We operate to strict hygiene standards. Skin is cleaned before application. Service will be refused if the skin is broken, irritated, infected or otherwise unsuitable. Guests with known allergies or skin conditions should seek advice before participating.

Changes to Guest Numbers

Significant changes to expected guest numbers should be notified as early as possible. An increase in numbers may require additional staff or space and could result in an adjusted quotation.



Travel & Location

Travel and any associated costs are calculated according to the event location and will be clearly shown in your quotation.

Payment Terms

- A deposit is required upon booking. The deposit amount is based on the quotation size presented to your company.
- The remaining balance is due no later than 72 hours prior to the event.
- Payment details are provided with the formal quotation.



Cancellation Policy

- Cancellations made more than 14 days prior to the corporate event: Siren Creative retains 25% of the total quoted fee.
- Cancellations made 14 days or fewer prior to the event, or non-attendance / no-show: the full quoted fee remains payable.
- If Siren Creative cancels due to circumstances beyond our reasonable control, any deposit paid will be refunded in full (or an alternative date offered where possible).



Collaboration / Shared Trade Site Options

Where we complement another business's event or trade-site presence, two options are available:

1. 50/50 commission split on temporary tattoo sales generated at the shared site, or
2. Siren Creative pays for its own site space with no commission split.

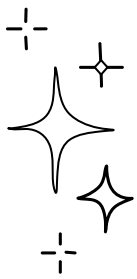
These arrangements are confirmed in writing on a case-by-case basis.

Force Majeure

Neither party shall be liable for failure to perform obligations due to circumstances beyond reasonable control (including but not limited to severe weather, venue closure, illness, government restrictions or other unforeseen events). In such cases, deposits will be handled fairly and, where possible, an alternative date will be offered.

Photography & Social Media

With guest consent, we may take photographs of the finished temporary tattoos for portfolio and social media use. If you prefer that no photographs are taken or shared from your event, please advise us in writing at the time of booking.



Data Protection

Any personal data collected in connection with the booking is processed in accordance with UK GDPR and used solely for the purpose of managing the booking and delivering the service.

Response Times & Quotations

We aim to respond to all corporate enquiries within two working business days. All fees, staffing levels, space requirements and package details are confirmed in a formal written quotation.

Complaints

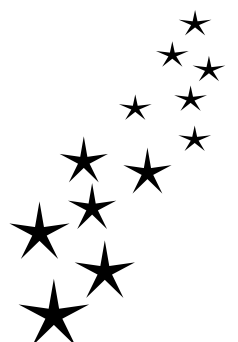
If you have any concerns, please contact us in writing within 7 days of the event. We will acknowledge and aim to respond fully within two working business days.

VAT Status

Erika Armstrong trading as Siren Creative is currently a sole trader and is not VAT registered. This status will be confirmed on all quotations and invoices.

Legal Information

This service is provided by Erika Armstrong, a sole trader trading as Siren Creative, based in the United Kingdom. All bookings are subject to these terms and the formal written quotation issued to the client. English law governs this agreement and the courts of England and Wales shall have exclusive jurisdiction. While every care is taken, the client remains responsible for ensuring the allocated space is safe and suitable. Siren Creative accepts no liability for loss, damage or injury arising from factors outside its reasonable control.



Corporate Booking Quotation Checklist

email: info@sirentcreative.co.uk

1. Event Details

- Event name / company name:
- Date of event:
- Full venue address / location:
- Event start and end times:
- Preferred service times (if different):

2. Guest Numbers

- Approximate number of guests / attendees:
- Expected peak demand (e.g. continuous or specific time slots):

3. Space & Set-up

- Do you require the photo booth area?
- ☐ Yes (6 m × 3 m) ☐ No (3 m × 3 m)
- Can you provide a suitable dry, level space of the required size?
- Is additional space available if needed for higher volume?

4. Power & Access

- Is a standard power supply available at the stand location?
- Can we have site access 1–2 hours before the event starts for set-up?

5. Service Preferences

- Standard flash designs only, or do you require custom designs / company logos?
- If custom / logos are needed, please give a brief description or attach artwork:
- Any specific themes or colour preferences?

6. Collaboration Options (if applicable)

- Is this a shared trade site / collaboration with another business?
- ☐ Yes ☐ No
- If yes, do you prefer:
- ☐ 50/50 commission split ☐ Siren Creative pays for own space (no split)

7. Additional Information

- Any site rules, restrictions or health & safety requirements we should know about?
- Will tables, chairs or tentage be provided by the venue / yourselves?
- Any other special requests or notes?

8. Your Contact Details

- Full name:
- Position / company:
- Best phone number:
- Email address: